



PO Box 2098, Everett, WA 98213
www.everettsd.org

Date: June 26, 2024

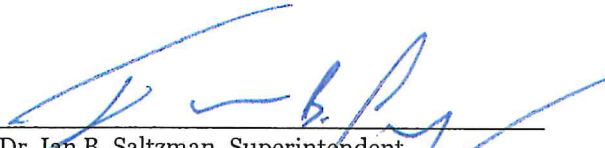
To: Everett Association of Educational Office Professionals
Sukawt Al-Mansouri, President

From: Dr. Ian B. Saltzman, Superintendent

Regarding: 2024-25 Annual Wellness Day

The district will provide one annual wellness day as described below:

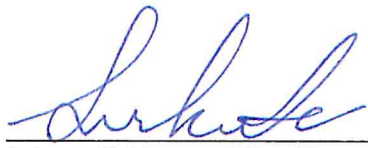
- 260-day employees may take one Annual Wellness Day (regular 8-hour day) to attend annual wellness appointments (annual wellness exam, dental appointments, etc.) during a student break (Wednesday before Thanksgiving, Winter Break, Mid-Winter Break, Spring Break).
- The day must be entered in the Frontline Absence Reporting system with the "annual wellness" absence reason. Employees will work with their supervisor to arrange the day off and will use the Annual Wellness Day on a non-student day.



Dr. Ian B. Saltzman, Superintendent

6-27-2024

Date



Sukawt Al-Mansouri, President

6-28-2024

Date